**Group 1: instructED**

**11/2/20**

**CSCI-P465/565 (Software Engineering I)**

**Meeting Attendees**

**Andrew Jedlicka**

**Shaun Trimm**

**Kevin Cao**

**Blake Miller**

**Disha Talreja**

**General Meeting Info**

**Meeting Purpose:**Sprint 3 presentation to customer

**Start Time:** 1:01pm

**Stop Time:**1:23pm

**Old Business**

**Action Item Status:**Provide status on all outstanding action items (if applicable)

**New Business**

**Discussions Summary:** Discussed the demo and discussed a time for that with Adeel. Demoed the application and discussed backlog for sprint 4 and getting those things done on time along with sprint 4 tasks. Discussed the 2 additional features but did not make any decisions on those yet. Discussed switching roles.

**Decisions Summary:**  no official decisions made during meeting.  
**New Action Items:** Sprint 4 tasks along with backlog of tasks from sprint 3